

DEPARTMENT SAFETY OBJECTIVES 2025/26

This document contains the department safety objectives for the commencing academic year. These objectives are to ensure that the department is constantly improving the health and safety systems as well as ensuring all staff are protected in their working environment.

| Objectives | Details | Completed? | Person(s) responsible |
|--|--|-------------|--|
| <i>Increase departmental training statistics to 95%</i> | Ensure regular reminders are sent out and that the training is accessible | Ongoing | Roshni Harkishin John Mitchell Christine Le Blanc |
| <i>EEE Safety points to replace individual safety points in appropriate areas.</i> | Order bespoke safety points. | Completed | Roshni Harkishin Tommy Tagg Tom Hamer Lab users at all levels |
| | Attach to walls | Ongoing | |
| | Monthly checks by safety team. | Not started | |
| <i>Increase wellbeing in the department.</i> | Roshni Harkishin to undergo wellbeing champion training. | Completed | Roshni Harkishin |
| | Wellbeing champion to hold periodic drop in sessions/plan events. | Ongoing | |
| <i>EEE out of hours to be centralised to department safety team for oversight</i> | Write procedure and ensure all stakeholders are aware. | Completed | Roshni Harkishin John Mitchell Simon Barnes Foyzul Rahman |
| | Create online form | Completed | |
| | Appropriate communication | Ongoing | All EEE building users. |
| | Launch in T3 | Not started | |
| <i>Red lab safety folders</i> | All labs to have a red safety folder with required safety documentations by October 2023 | Ongoing | Roshni Harkishin Lab safety contacts |

These safety objectives will be reviewed termly after each DSC by the DSO and adapted if necessary.